

MINUTES
CENTRAL VALLEY WATER RECLAMATION FACILITY
Wednesday, October 29, 2025
Central Valley Board Room
3:30 p.m.

Board Members Present:

Chair Debra Armstrong
Vice Chair Don Russell
Member Kim Galbraith
Member Keith Lord
Member Cheryle Hatch
Alternate Member Ben Ford
Member LeAnne Huff

Granger-Hunter Improvement District
Taylorsville-Bennion Improvement District
Cottonwood Improvement District
Mt Olympus Improvement District
Kearns Improvement District
Murray City
City of South Salt Lake

Staff Members Present:

Phil Heck	General Manager
Brandon Heidelberger	Assistant General Manager
Justin Zollinger	CFO
Graham Gilbert	Legal Counsel
Jake Crookston	IT Manager
Cindie Foote	Employee Services Manager/Board Secretary
Bryan Mansell	Chief Engineer
Navneet Prasad	Electrical Controls Engineer
Kevin Gallagher	Construction Supervisor
Sharon Burton	Facility Superintendent
Chris Reilley	Maintenance Manager
Isaac Talbot	Safety Manager
Patrick Roche	Safety Specialist
Jay Nowell	Electrical Department
Jonathan Porter	Operations
Brock Thompson	Maintenance Department
Jeff Bullock	Operations
Nelo Nau	Biosolids Department

Member Entity Representatives Present:

Greg Neff
Spencer Evans
Giles Demke
Stephen Rowher
Jason Helm
Brandon Richards
James Woodruff
Greg Anderson

Cottonwood Improvement District
Cottonwood Improvement District
Mt Olympus Improvement District
Mt Olympus Improvement District
Granger Hunter Improvement District
Murray City
Kearns Improvement District
Kearns Improvement District

Member Entity Representatives Present Electronically:

Craig Giles
City of South Salt Lake

Visitors Present:

Ryan Overman
Neil Kunz

Brown and Caldwell Engineers
Brown and Caldwell Engineers

Visitors Present Electronically:

Dan Griffin
Skyler Davies

Division of Water Quality
Division of Water Quality

A complete copy of each exhibit referred to in these minutes is filed in the official Central Valley Water Reclamation Facility Board Book. Chair Debra Armstrong conducted the meeting. Kim Galbraith led the Pledge of Allegiance.

APPROVAL OF MINUTES

Don Russell made a motion to approve the both the minutes of the September 24, 2025 and October 15, 2025 meetings as presented.

MOTION: Don Russell
SECOND: Kim Galbraith

The motion passed with the following individuals voting in the affirmative: Debra Armstrong, Don Russell, Keith Lord, Ben Ford, LeAnne Huff, Cheryle Hatch and Kim Galbraith.

PUBLIC COMMENTS

No comments were received.

GENERAL MANAGER COMMENTS

1. We need to convene both the Retirement Committee and the Employee Services Committee. We ask that Don Russell, Debra Armstrong, and Kim Galbraith stay after the meeting today for a few minutes and meet with Cindie Foote to schedule a time for those meetings.
2. The CVWRF Employee Recognition Committee organized a community service project benefitting the Granite Education Foundation. This foundation helps children in the Granite School District. The School District borders roughly align within the boundaries of our services area. Employees raised \$4,320 and then donated time on their lunch hour and breaks to put together 2,000 snack bags that will be handed out to those children needing extra nutrition.

CHALLENGE TEAM RESULTS AND WEFTEC UPDATE

Dr. Heck introduced the Operation Challenge Team comprised of Jay Nowell (Electrical Department), Jonathan Porter (Operations Department), Brock Thompson (Mechanic Department), Jeff Bullock (Operations Department), and Nelo Nau (Biosolids Department). The team went to WEFTEC and competed in Division 2 with 20 teams. CVWRF team placed 14th overall. The team scored 3rd place in the Pump Maintenance event, which is one of the

most difficult and labor intensive events. Dr. Heck invited them up to the dais where the Board congratulated each team member.

Jeff Bullock, thanked the Board for their continued support of the team. It helps build leadership and camaraderie amongst the different departments in the Facility. Each team member appreciates the opportunity to represent CVWRF.

SAFETY DEPARTMENT PRESENTATION

Mr. Isaac Talbot and Mr. Patrick Roche presented the Safety Department Overview. The presentation included the following topics: Injuries and Illnesses; Safety Manual; Training/Equipment; Types of Work Performed; Management of Change. A copy of the PowerPoint will be attached to these minutes and incorporated by this reference.

UPDATE ON MEETING WITH DEPARTMENT OF ENVIRONMENTAL QUALITY

Dr. Heck reported that the Wasatch Front Water Quality Council met with Tim Davis, the new Director of Environmental Quality. Most of the facilities along the Wasatch Front were represented at the meeting. It was a very positive discussion aimed at resetting interaction/communication between the treatment facilities and DEQ.

Mr. Davis gave a list of questions asking things relating to the permitting process, recommendations on administrative extensions and short-term permitting for ecosystems where significant upgrades to wastewater treatment plants have recently been completed. Other questions included how balance population growth and ecosystem health; what are the major levers that need to occur to restore the Utah Lake ecosystem; and what are the major topics/issues that need to be discussed with the new director, once hired. WFWQC is coordinating answers to these questions.

Many POTWs in the state, including CVWRF are undergoing improvements and we will be producing different water in the future. Therefore, we are advocating for a pause in future permitting to examine the impact on the ecosystem of the improvements. This will affect the permitting process and eventual future limits that may be included in a new permit.

Dr. Heck gave several examples of improving the quality of the Utah Lake ecosystem, that are outside of POTW's control such as removing carp population from the lake.

A couple of days before the meeting, Mr. John Mackey, Utah Division of Water Resources Director, announced his retirement, which will be effective at the end of 2025. Subsequently, CVWRF received notification that Candace Hasenyager, formerly with the Division of Natural Resources, has been named as the new Director. We will be in contact with her office to begin developing a relationship with her soon. These staff changes present opportunity to WFWQC to reset State/Local interaction.

Keith Lord requested a copy of WFWQC's responses. Dr. Heck stated he would send this out to all entities once compiled.

DISCUSSION AND ADOPTION OF THE 2026 FINAL BUDGET

Mr. Justin Zollinger gave an overview of the budget process that has been completed including meetings with individual department heads, entity managers, the Board, public hearing, and now we are ready for final adoption.

The two changes that have been implemented in the final budget include the updated ownership percentage based upon the month end of August 2025 Table 3, and the additional \$70,000 reduction in the maintenance line item. The final amount for the expense budget is \$31,774,251, total debt service is \$26,332,000 and the capital budget is \$58,976,750, for a total budget of \$117,083,001.

Ben Ford made a motion to approve and adopt the 2026 Budget as presented.

MOTION: Ben Ford

SECOND: LeAnne Huff

The motion passed with the following individuals voting in the affirmative: Debra Armstrong, Don Russell, Keith Lord, Ben Ford, LeAnne Huff, Cheryle Hatch and Kim Galbraith.

CAPITAL PROJECTS UPDATE

Mr. Kevin Gallagher presented a drone video for the following projects:

- BNR Basins Project
- Thickening and Straining Building Project
- Dewatering Building Upgrade Project
- 84" Interceptor Slipline Project

Mr. Brandon Heidelberger gave an update on some of the projects and their milestones as we are focusing on BNR startup December 2nd. The 48" airline tie was made earlier this week allowing for air to begin the commissioning the diffusors. The contractor will be performing a focused clean up on the basins to remove leftover debris that could affect the process.

On October 16, 2025 we held our first workshop on process start up. We met with our Engineer and staff to go through an hour by hour and day by day of the first few weeks of all that the start up will entail. This training was very helpful in determining a few changes that will need to be made, such as maintaining the current trickling filters for a time while we commission other basins. We do not have all the equipment that we would like to have, but we will utilize what we have until this equipment comes in.

In a future meeting Mr. Heidelberger will present a flow diagram depicting the new process.

CLOSED SESSION TO DISCUSS PENDING OR REASONABLY IMMINENT LITIGATION

At 4:33 p.m. Don Russell made a motion to go into closed session.

MOTION: Don Russell

SECOND: Keith Lord

The motion passed with the following individuals voting in the affirmative: Debra Armstrong, Don Russell, Ben Ford, LeAnne Huff, Kim Galbraith, Cheryle Hatch and Keith Lord.

At 4:50 p.m. LeAnne Huff left the meeting.

At 4:51 p.m. Don Russell made a motion to come out of closed session.

MOTION: Don Russell

SECOND: Ben Ford

The motion passed with the following individuals voting in the affirmative: Debra Armstrong, Don Russell, Ben Ford, Kim Galbraith, Cheryle Hatch and Keith Lord.

INFORMATIONAL ITEMS

Debra Armstrong stated that the Financial Report, Performance/Flow Monitoring and Engineering Progress reports are included in the board packet.

There were no other comments or questions.

ADJOURNMENT

Don Russell made a motion to adjourn.

MOTION: Don Russell

SECOND: Ben Ford

The motion passed with the following individuals voting in the affirmative: Debra Armstrong, Don Russell, Keith Lord, Ben Ford, Kim Galbraith, and Cheryle Hatch.

The meeting adjourned at 4:55 p.m.

Cindie Foote
Board Secretary